



**Florida State University
Competitive Solicitation
Addendum Acknowledgement Form**

Procurement Services
Florida State University
282 Champions Way, UCA 1400
Tallahassee, FL 32306-2370
Phone (850) 644-6850 | Fax (850) 644-8921
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CS No: 5750-1	Title: Arena District Hotel & Convention Center
Date: 4/20/15	Addendum Number: 1

INSTRUCTIONS TO RESPONDENTS

Attached is additional information pertaining to the Competitive Solicitation identified above. Please read this information carefully and incorporate it into the terms, conditions and specifications submitted with the original Proposal and any prior addenda.

This cover sheet must be signed by the individual signing the Proposal and returned with the Proposal.

CERTIFICATION

This is to certify that I did receive the referenced addendum and have incorporated the terms, conditions, and specifications listed therein into the attached Proposal.

Printed Name/Title

Authorized Signature



THE FLORIDA STATE UNIVERSITY
FINANCE & ADMINISTRATION

Arena District Hotel & Convention Center
Invitation to Negotiate

Non-Mandatory Meeting Agenda

Date: April 30th

Time: 10:00AM

Location: Donald L. Tucker Center
505 W. Pensacola St.
Tallahassee, FL
Conference Room D

- I. Introductions
- II. Procurement
 - a. Overview of ITN Process
 - b. Point of Contact
 - c. Time Line
- III. FSU Project Overview
 - a. Vision/Goals
 - b. Site Overview
 - c. Proposal Expectations
- IV. Question/Answer
- V. Procurement Next Steps
- VI. Site Tour